

CHITTENDEN SOUTH SUPERVISORY UNION

Security Data Information

Social Security Number _____

Last Name: _____ First Name: _____ MI: _____ Suffix (Jr./Sr./III): _____

Please provide accurate and complete information in response to the following 2 questions. This information will be taken into account in the employment process. Do not include in response to any of the questions below: arrests without convictions, convictions or incarcerations for which a record has been sealed or expunged. **Please note that a criminal record will not necessarily disqualify you from employment.**

1. In the last seven years, have you been convicted of or pleaded guilty to a crime or other offense? Yes No
Include military service convictions or guilty pleas.
2. Are you currently on parole, probation, work release program, conditional release or serving a weekend sentence as a result of a conviction or guilty plea? Yes No

If you have answered "yes" to any of the above questions, please provide the following information for each situation. If not, please go directly to question 3 below.

- a) The date, place of offense and charge: _____
 - b) The location of the court and the sentence imposed or other disposition of the matter as a result of a conviction or guilty plea: _____

 - c) If you have been in prison, the name and location of the facility or facilities in which you served your sentence: _____

 - d) Any rehabilitative efforts undertaken while in prison or following release (e.g., education, employment, counseling, etc.):

 - e) Any other information that you believe is pertinent to our full understanding of this matter:

3. Are you presently under indictment or are you currently a defendant in any criminal proceeding? Yes No
If you have answered "yes", please provide the following information:
 - a) The date and place of the occurrence leading to the indictment or pending charges, and the charge:

 - b) Where and when a trial is scheduled in connection with the indictment or pending charge:

Please read carefully before signing below:

You are advised that the Chittenden South Supervisory Union will request that a report be prepared to verify the information provided above. Your signature reflects your understanding that any misrepresentation or deliberate omission of a fact in this Security Data Information will justify terminating consideration of your application for employment or, if employed, terminating your employment.

Signature of Applicant

Date

Print below your full work history for the last 10 years beginning with your most recent position, or attach a current resume.

<i>Dates of Employment</i>	<i>Employer Name & Location</i>	<i>Phone</i>	<i>Position Duties/ Responsibilities</i>
From: To:			
From: To:			
From: To:			
From: To:			
From: To:			

Education
This section may be omitted if this information is already provided on a resume.

<i>School and Location</i>	<i>Degree/Diploma Received</i>
High School:	
Other Education:	
Other Education:	
Other Education:	

If you are required to have a professional license for the position you're applying for, has the professional licensing agency ever disciplined you or revoked your license? NO YES, (please explain): _____

Other Skills and Training

Please provide any other information that may help us know more about your ability to perform the job for which you are applying.

References (Qualifications and Licenses)

If you are applying for a teaching or administrative position, please attach a copy of your professional certification, transcripts, and three letters of reference. You may attach other documentation as necessary and appropriate: Applicants for non-teaching positions, please print below three references that could verify your work history, employment performance and experience

Name: _____ Daytime phone: _____

Address: _____ Relationship: _____

Name: _____ Daytime phone: _____

Address: _____ Relationship: _____

Name: _____ Daytime phone: _____

Address: _____ Relationship: _____

Statement of Understanding

If you have questions about these statements, please ask prior to signing

I certify that the information contained in this application and attachments are true and correct to the best of my knowledge, and I understand that false or incorrect information in this application is grounds for disqualification from further consideration or for dismissal from employment should I be granted or awarded a position. Further, I hereby authorize my former employer(s), reference(s) and any other individual or organization to speak freely about my employment and/or to provide information solicited by the Supervisory Union including a copy of my personnel file. I hereby release and discharge each of the above, including the Supervisory Union, from any liability of any kind or nature.

All qualified applicants receive consideration for employment in accordance with the policy of the Chittenden South Supervisory Union. It is the policy of the Supervisory Union not to discriminate in educational programs, activities, or employment practices on the basis of age, race, color, creed, sex, national origin, place of birth, ancestry, sexual orientation or handicap under the provisions of Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Individuals with Disabilities Education Act (IDEA) and Fair Employment Practices, 21 V.S.A. Chapter 5, Subchapter 6.

I understand that nothing contained in this application or in the interview process is intended to create an employment contract between the Supervisory Union and myself. If this application results in employment, I will be provided information regarding my rights as an employee of the Supervisory Union.

I understand that as part of my employment application process, the Supervisory Union may conduct a review of existing state and federal criminal records of convictions for certain crimes as specified by law. A record of conviction may not be an automatic bar to employment.

Certain positions, because of physical requirements and/or legal requirements, may require you to pass a physical exam at the Supervisory Union expense after a conditional offer of employment is extended to you.

I understand that this application, under no circumstances, represents any obligation by the Chittenden South Supervisory Union to offer me employment of any type.

I hereby acknowledge that I have read each of the above statements and understand the same and consent thereto.

Signature of Applicant: _____ Date: _____